

Application For Employment

The Union Hotel is an equal opportunity employer, dedicated to a policy of non-discrimination on any basis including color, age, sex, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicant may request accommodations needed to participate in the application process.

Personal Information			
(Print Clearly)			Date _____
Name _____			
	Last	First	Middle
Present Address _____			
	Street	City	State Zip
Permanent Address _____			
	Street	City	State Zip
Home Phone _____		Social Security # _____	
Cell Phone _____		Referred by _____	
Position Applying For _____		<input type="checkbox"/> Occidental <input type="checkbox"/> SR East <input type="checkbox"/> SR West	

School

	Name and Location Of School	Last Year Completed	Did You Graduate?
Middle School		6 7 8	Yes/No
High School		9 10 11 12	Yes/No
College/Other		1 2 3 4	Yes/No

Job Related Skills (Computers, Drivers License, etc.) _____

Availability Put an X in the days and shifts that you are able to work.

	MON	TUE	WED	THU	FRI	SAT	SUN
Morning							
Afternoon							
Evening							

Comments _____

Former Employers List below your last three employers, starting with the last one first.

Month and Year	Name and Address of Employer	Salary (upon leaving)	Position	Reason For Leaving
From :				
To:				
From :				
To:				
From :				
To:				

References List below two persons not related to you, whom you have known at least one year.

Name	Address	Phone #	Years Acquainted

If you are hired by the Union Hotel, you will be required to attest your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire or dismissal if I have been employed, no matter when discovered by the Union Hotel.

I understand that any employment is conditioned on a background check. I authorize the Union Hotel to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the company, without giving me prior notice of such disclosure. In addition, I release the Union Hotel, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is indeed to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at option of either myself or the Union Hotel. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Union Hotel unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Union Hotel and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Union Hotel the results of the examination, which results shall remain confidential and segregated from my personal file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment would be that I abide by the Union Hotel's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the company to hire. If hired, I agree to abide all Union Hotel work rules, policies and procedures. The Union Hotel retains the right to revise its policies or procedure, in whole or part, at any time.

Signature _____

Date _____

